

ADDENDUM NO. 1

TO: ALL VENDORS

FROM: Jason McGarry, Procurement/Contracts Administrator

SUBJECT: WIOA2022-03: OneStop Operator

DATE: January 12, 2022

This Addendum No. 1 modifies the Request for Proposal (RFP) only in the manner and to the extent as stated herein.

1. Can the OSO also be the service provider of WOA Adult, DW, and Youth Services?
 - a. Yes
2. Is there a page limit to the proposal narrative?
 - a. No
3. What has been foot traffic y-t-d in each of the centers? Is there a specific goal to be met?
 - a. There is no specific goal for foot traffic. Pre-Covid, the Charleston Center saw approximately 400 a day and the other 2 centers saw approximately 100-150 per day. Since COVID, the Charleston Center sees an average of 65-100 per day, and the other 2 centers see approximately 20 per day. These are averages as some days are higher than the average and some days are lower than the average.
4. Will you provide current staffing by job titles and salary ranges (for each center)?
 - a. A Center Manager and there are 3 support staff. 2 Support staff are located at the Charleston Center and 1 at Dorchester. No salary ranges are provided.
5. What is the proposed allocation? Or current allocation?
 - a. Current allocation is \$303,000
6. In Section III, Program Design, number 10: can you provide clarification on the delivery of Career Services and Training Services as opposed to the delivery from the AD/DW Service Provider?
 - a. This is just to make the Operator aware of the training services that must be provided in the centers so that the operator ensures the service are provided as required.
7. For Section 8, Signature Requirements, as described on page 20, is there a specific form we should sign? Would adding a signature line and signing the Cover Sheet form suffice for this requirement?
 - a. Yes, the Cover Sheet form suffice for this requirement
8. The MS Excel workbook titled "Trident WIOA RFP Blank Budget Forms Excel File" appears to be intended only for the Youth, Adult, and Dislocated Worker RFPs. What document should the budget be submitted on?
 - a. The Blank Budget Form should be used for the Operator as well.
9. Are two budgets required for OSO (Adult & DW)?
 - a. The budget form should include Adult & DW
10. 4. What is the amount that will be potentially awarded to the contractor?

- a. Proposed allocation depends on the allocations received from the Department of Labor (DOL) and SC Department of Employment and Workforce (SCDEW). The current allocation is \$303,000.

OFFEROR SHALL ACKNOWLEDGE RECEIPT OF ADDENDUM NO. 1 IN THE SPACE PROVIDED BELOW AND RETURN WITH SUBMITTAL. FAILURE TO DO SO WILL SUBJECT PROPOSAL TO REJECTION.

Authorized Signature

Company

Date